

Regulatory Disclosures

TCBS Accounting & Advisory Pty Ltd is committed to upholding the highest standards of professional conduct in accordance with the *Tax Agent Services Act 2009* ("**TASA**") and the requirements set by the Tax Practitioners Board ("**TPB**").

The following information is provided in accordance with our disclosure obligations under Section 45 of the Tax Agent Services (Code of Professional Conduct) Determination 2024.

Tax Agent Registration

TCBS Accounting & Advisory Pty Ltd is registered with the TPB to provide tax agent services. Our tax agent number is 2631724. You can verify our registration via the public register at www.tpb.gov.au/public-register.

Our Professional Obligations

As a registered tax agent, we are bound by the Code of Professional Conduct under the TASA. This includes obligations to:

- Act honestly and with integrity
- Comply with all relevant taxation laws
- Act in the best interests of our clients
- Maintain professional competence and undertake appropriate continuing education
- Always maintain client confidentiality
- Properly supervise staff and outsourced service providers
- Maintain appropriate administrative and quality assurance procedures

Your Responsibilities as Our Client

Clients engaging our services are expected to:

- Provide full and accurate information in a timely manner
- Maintain complete and up-to-date records
- Respond to information requests to enable timely and accurate service delivery
- Retain records as required under Australian tax law
- Abide by all relevant taxation and employment laws, including the Fair Work Act, Superannuation Guarantee laws, and other applicable regulations

- Not knowingly provide false or misleading information to us or to government agencies

Important: Failure to meet these responsibilities may affect our ability to act on your behalf or may result in the termination of our services.

Complaints Process

If you are dissatisfied with any aspect of our service, we encourage you to contact us directly:

Email: info@tcbs.net.au

Phone: 0451452245

If your concerns remain unresolved, you are entitled to lodge a formal complaint with the TPB. Further information is available at www.tpb.gov.au/complaints.

Disclosures of Significant Matters

We are obliged to advise of any prescribed events and conditions attached to our registration with the TPB.

Accordingly, we hereby advise the following:

- TCBS Accounting & Advisory Pty Ltd and its principals have no suspensions, restrictions, or disciplinary actions recorded against them with the TPB.
- Our registration with the TPB is not subject to any conditions.

As such, there are no matters that may reasonably influence your decision to engage or continue to engage our services.

Should any such matters arise in the future, this disclosure will be updated within 30 days in accordance with our obligations under the TASA.

Additional Information

More information can be found on the following [TPB Factsheet](#)